

DRF Round 3 - NSW Application Form

Form Preview

About the Grant and Application Form

* indicates a required field

GRANT OVERVIEW

The Australian Government has established the [Disaster Ready Fund](#) (DRF) which will provide up to \$200 million per year nationally, over five years from 2023-24 to 2027-28.

The DRF will fund successful projects that build resilience to prepare for, or reduce the risk of, future natural hazard impacts. The investment will improve Australia's resilience and reduce risk to natural disasters, with funding matched by state, territory, local government and other applicants, where possible.

NSW Reconstruction Authority (RA) is the State jurisdiction designated to submit the NSW Application under the DRF.

Round Three will build on previous rounds by making a further \$200 million of Australian Government funding available for disaster risk reduction and resilience initiatives in 2025-26.

Before completing this application form, you should have first read the [DRF Round 3 Program Guidelines](#).

KEY DATES

Please refer to the [NSW Program webpage](#) for up to date information on the DRF Round 3.

Applications open Wednesday 22 January 2025

Applications close Wednesday 16 April 2025 at 5:00pm (AEDT)

GETTING SUPPORT

Full details of the DRF eligibility and criteria are provided in the [DRF Round 3 Program Guidelines](#) and on the [NSW DRF Webpage](#).

See the NEMA How To Guide for further information on the Application form: [How to Guide \(NEMA\)](#)

Applicant Support Sessions will be offered, with dates, times, and topics covered to be published on the [DRF webpage](#).

For general enquiries about DRF or if you require assistance in completing this form, please contact the NSW Reconstruction Authority at: drfnsw@reconstruction.nsw.gov.au.

All technical enquiries, such as system access issues, must be referred directly to SmartyGrants technical support line on (03) 9320 6888 and email at service@smartygrants.com.au.

LATE SUBMISSIONS

Late submissions will not be accepted unless the NSW Reconstruction Authority is satisfied that the acceptance of a late submission would not compromise the integrity and competitiveness of the process.

Application Number

This field is read only.

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The identification number or code for this submission.

Grant Program Name

This field is read only.

The program this submission is in.

Multiple Applications

Under Round 3, the Australian Government has capped the number of applications that each jurisdiction can submit. For NSW, this is 60. As a result of this, and to ensure that only the most competitive applications are submitted, NSW has adopted a maximum limit of 4 applications that each lead applicant (organisation) can submit.

Each project requires a separate application form to be completed..

As the lead applicant, are you submitting multiple (up to 4) applications to the DRF Round 3?

- Yes
 No

If more than one application is being submitted, please ensure that you have consulted within your organisation to understand and prioritise these applications accordingly.

Please nominate the priority order of this project in relation to your other project submissions *

Must be a number and between 1 and 4.

The highest priority project should be number 1.

Please list the application number/s and project title/s for any other submissions where you are the lead applicant *

For Example, DRF-XXXX - Project Name

Eligibility Confirmation

Prior to commencing the application, please ensure you have read the [Program Guidelines](#), and that you are an eligible applicant and that the project you are submitting for funding is eligible as per the Program Guidelines.

I confirm I am an eligible applicant and the project being submitted for funding is eligible as per the DRF Round 3 Guidelines *

- Yes

Disclaimer

The Applicant acknowledges and agrees that:

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- submission of this application does not guarantee selection for the NSW Government Application, and the NSW Reconstruction Authority expressly reserves its right to accept or reject this application at its discretion;
- the Applicant has read the DRF Round 3 Guidelines for the Program and is fully informed of the relevant Program requirements;
- the Applicant bears the costs of preparing and submitting this application and the NSW Government and Australian Government do not accept any liability for such costs, whether or not this application is ultimately accepted or rejected; and
- the DRF Round 3 Guidelines, may be updated after publication and the Applicant is responsible for ensuring that no reliance is placed on an outdated version (if there is a new version this will be clearly identified on the website).

Use of Information

By submitting this application form, the Applicant acknowledges and agrees that:

- if this project application is successful and selected for funding by the Commonwealth, the relevant details of the project will be made public, including details such as the names of the organisation (Applicant) and any partnering organisation (state government agencies or non-government organisations), project title, project description, location, anticipated time for completion and amount awarded;
- the NSW Reconstruction Authority will use reasonable endeavours to ensure that any information received in or in respect of this application which is clearly marked 'Commercial-in-confidence' or 'Confidential' is treated as confidential; and
- in some circumstances, the NSW Reconstruction Authority may release information contained in this application form and other relevant information in relation to this application in response to a request lodged under the *Government Information (Public Access) Act 2009 NSW* (GIPA Act) or otherwise as required or permitted by law or required by court order.

Privacy Notice

By submitting this Application form, the Applicant acknowledges and agrees that:

- the NSW Reconstruction Authority is required to comply with the *Privacy and Personal Information Protection Act 1998 (NSW)* (the Privacy Act) and that any personal information (as defined by the Privacy Act) collected by the NSW Reconstruction Authority in relation to the program will be handled in accordance with the Privacy Act and the [NSW Reconstruction Authority's DRF Round 3 Privacy Collection Notice](#) and
- the Applicant has taken steps to ensure that any person whose personal information (as defined by the Privacy Act) is included in this application has consented to the fact that the NSW Reconstruction Authority and other Government agencies may be supplied with that personal information, and has been made aware of the purposes for which it has been collected and may be used.

Project Description

* indicates a required field

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Project title *

Must be no more than 15 words. Provide a name for your initiative. Your title should be short but descriptive and must not include acronyms.

Provide a succinct summary of the proposed activities and expected outcomes.

- Must be written in plain English; and
- Must not include acronyms.

Note: This text **will** be published if the project application is successful and must be appropriate for publication.

Brief project description *

Word count:

Must be no more than 70 words.

Applicant and Delivery Partners

* indicates a required field

Lead Applicant Details

To be eligible for DRF funding Applicants must:

- have an Australian Business Number (ABN), or
- be a First Nations organisation or not-for-profit (NFP) organisation as defined in the Glossary, and
- be an entity with the capacity to enter into a legally binding agreement.

Entities listed in section 4.3 of the [Guidelines](#) cannot be Applicants.

Applicant Name *

Organisation Name

Applicant Project Contact *

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Applicant Project Contact Position *

Applicant Primary Address *

Address

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Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Applicant Project Contact Primary Phone Number *

Must be an Australian phone number.

Applicant Project Contact Primary Email *

Must be an email address.

Applicant Type *

- ABN entity
- First Nations organisation
- Not-for-profit organisation

Select only one. Refer to DRF Round Three Guideline Glossary for definitions of First Nations organisation and NFP organisation. If you are a First Nations or NFP organisation and have an ABN, please select First Nations organisation or NFP organisation, as applicable, rather than ABN entity.

Applicant sub-type *

- | | | |
|---|---|---|
| <input type="radio"/> Commercial Enterprise of Business | <input type="radio"/> First Nations Organisation | <input type="radio"/> Research and/or Academic Body |
| <input type="radio"/> Community Organisation | <input type="radio"/> Local Government Body | <input type="radio"/> Service Provider |
| <input type="radio"/> Disability Provider | <input type="radio"/> Non-government Organisation | <input type="radio"/> Social Enterprise |
| <input type="radio"/> Diversity Organisation | <input type="radio"/> Registered charity or not-for-profit organisation | <input type="radio"/> State/Territory Government body |

NEMA can only accept applications where Applicants provide evidence of their Applicant type for eligibility and co-contribution purposes. Acceptable forms of evidence are listed at section 4.2 of the [Guidelines](#).

All applicants who select ABN entity as the Applicant type must enter an ABN below. First Nations and NFP organisations with an ABN should also enter their ABN.

ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN
Entity name
ABN status
Entity type
Goods & Services Tax (GST)

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DGR Endorsed
ATO Charity Type More information
ACNC Registration
Tax Concessions
Main business location

Must be an ABN.

Do either of the following apply to your Local Government Body: *

- a very remote or remote council listed at Appendix A to the Guidelines
- a low rate-based council listed at Appendix B to the Guidelines
- not applicable

What evidence will you be providing to confirm your status as an eligible First Nations organisation? *

- Indigenous Corporation Number (ICN)
- Office of the Registrar of Indigenous Corporations (ORIC) registration
- Declaration that the Applicant is a Traditional Owner or that the organisation is at least 51 per cent owned or controlled by Indigenous persons or the Indigenous Enterprise has 50 per cent Indigenous ownership

Please enter your Indigenous Corporation Number (ICN) *

Must be a number.

Please upload evidence of your Office of the Registrar of Indigenous Corporations (ORIC) registration *

Attach a file:

Please upload a declaration that the Applicant is a Traditional Owner or that the organisation is at least 51 per cent owned or controlled by Indigenous persons or the Indigenous Enterprise has 50 per cent Indigenous ownership *

Attach a file:

What evidence will you be providing to confirm your status as an eligible not-for-profit organisation? *

- Current Australian Charities and Not-for-profits Commission (ACNC) registration
- Constitutional documents and/or Articles of Association that demonstrate the not-for-profit character of the organisation

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Please upload evidence of a current Australian Charities and Not-for-profits Commission (ACNC) registration *

Attach a file:

Please upload the Constitutional documents and/or Articles of Association that demonstrate the not-for-profit character of the organisation *

Attach a file:

Delivery Partner/s Details

Applicants must identify all other members (delivery partners), their respective contributions to the project and include a letter of support from each delivery partner. Each named partner must contribute financially and/or in kind to the project.

Are there delivery partners associated with this project? *

- Yes
 No

Add details below for all delivery partners. A letter of support from each delivery partner listed is required, and should include:

- - details of the project partner
 - an overview of how the project partner will work with the Applicant and any other project partners in the group to successfully complete the project
 - an outline of the relevant experience and/or expertise the project partner will bring to the group
 - the roles/responsibilities the project partner will undertake, and the resources (financial or in kind) that it will contribute.

The template Letter of Support is available [here](#).

Delivery Partner Name *

Delivery Partner Type *

Delivery Partner letter of support *

Attach a file:

Project Location

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* indicates a required field

If the project is place-based, has it been developed in consultation with local government(s) and/or affected communities, including any affected First Nations communities? *

- Not applicable (not a place-based project)
- Yes (evidence must be provided as an attachment to the application)
- No (not developed in consultation with affected communities)

Please upload evidence of consultation with local government(s) and/or affected communities, including any affected First Nations communities *

Attach a file:

This should include who has been consulted, their level of support for the proposal, any significant issues or objections that have arisen during stakeholder consultations, and how the Applicant intends to address any residual issues/objections if awarded DRF funding.

Please upload detail of compelling reasons for not consulting with local government(s) and/or affected communities, including First Nations stakeholders *

Attach a file:

Geographic extent *

- Town/City
- Local Government Area (LGA)
- Multi-LGA
- State/Territory wide
- Multi-jurisdictional
- National

Select one option that best describes the spatial area of the project

State or territory where the project will be wholly or principally delivered *

- Australian Capital Territory
- New South Wales
- Northern Territory
- Queensland
- South Australia
- Tasmania
- Victoria
- Western Australia
- Christmas Island
- Cocos (Keeling) Islands

For multi-jurisdictional and national projects, select the state or territory that stands to benefit most from the project or, where states and territories stand to benefit equally from a project, select the state or territory of the coordinating Lead Agency. Other states and territories where the project will be delivered can be entered in the next question

Indicate any other state(s) or territory(ies) where the project will be delivered. Do not include/repeat the state or territory selected in the previous question.

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Other states and territories for multi-jurisdictional/ national projects. *

- Australian Capital Territory
- New South Wales
- Northern Territory
- Queensland
- South Australia
- Tasmania
- Victoria
- Western Australia
- Christmas Island
- Cocos (Keeling) Islands

NSW Project Region *

- Central West / Orana / Far West
- Illawarra / Shoalhaven / South East
- North Coast
- New England / North West / Central Coast / Hunter
- Metro Sydney
- Riverina / Murray
- State wide
- Multi-State/Territory or National

Select the region(s) where the project will be delivered

Local Government Area(s)

For each state and territory selected in the previous questions, select all relevant Local Government Areas (LGAs) or, if the project will be delivered across all LGAs in the selected state(s) and territory(ies), enter the state and territory names followed by 'All'. LGA names should accord with those used by the Australian Bureau of Statistics (ABS). For assistance identifying LGA boundaries and names, we recommend using the [ABS Maps](#) tool with the 2023 Local Government Area boundary type selected.

New South Wales *

- All
- Albury
- Armidale
- Ballina
- Balranald
- Bathurst
- Bayside (NSW)
- Bega Valley
- Bellingen
- Berrigan
- Blacktown
- Bland
- Blayney
- Blue Mountains
- Bogan
- Bourke
- Brewarrina
- Broken Hill
- Burwood
- Byron
- Cabonne
- Camden
- Campbelltown (NSW)
- Canada Bay
- Canterbury-Bankstown
- Carrathool
- Central Coast (NSW)
- Central Darling
- Cessnock
- Clarence Valley
- Cobar
- Coffs Harbour
- Coolamon
- Coonamble
- Cootamundra-Gundagai
- Cowra
- Cumberland
- Dubbo
- Dungog
- Edward River
- Eurobodalla
- Fairfield
- Federation
- Forbes
- Georges River
- Gilgandra
- Glen Innes Severn
- Goulburn Mulwaree
- Greater Hume
- Griffith
- Gunnedah
- Gwydir
- Hawkesbury
- Hay
- Hilltops
- Hornsby
- Hunters Hill
- Inner West
- Inverell
- Junee
- Kempsey
- Kiama
- Ku-ring-gai
- Kyogle
- Lachlan
- Lake Macquarie
- Lane Cove
- Leeton
- Lismore
- Lithgow
- Liverpool
- Liverpool Plains
- Lockhart
- Maitland
- Mid-Coast
- Mid-Western
- Moree Plains
- Mosman
- Murray River
- Murrumbidgee
- Muswellbrook
- Nambucca Valley
- Narrabri
- Narrandera
- Narromine
- Newcastle
- North Sydney
- Northern Beaches
- Oberon
- Orange
- Parkes
- Parramatta
- Penrith
- Port Macquarie-Hastings
- Port Stephens
- Queanbeyan-

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Palerang Randwick Richmond Valley Ryde Shellharbour Shoalhaven
 Singleton Snowy Monaro Snowy Valleys Strathfield Sutherland
Sydney Tamworth Temora Tenterfield The Hills Tweed Upper
Hunter Upper Lachlan Uralla Wagga Wagga Walcha Walgett
Warren Warrumbungle Waverley Weddin Wentworth Willoughby
 Wingecarribee Wollondilly Wollongong Woollahra Yass Valley

Unincorporated NSW

Select all that apply

Northern Territory *

All Alice Springs Barkly Belyuen Central Desert Coomalie
Darwin Darwin Waterfront Precinct East Arnhem Katherine Litchfield
MacDonnell Palmerston Roper Gulf Tiwi Islands Victoria Daly Wagait
West Arnhem West Daly Unincorporated NT

Select all that apply

Queensland *

All Aurukun Balonne Banana Barcaldine Barcoo Blackall Tambo
 Boulia Brisbane Bulloo Bundaberg Burdekin Burke Cairns
 Carpentaria Cassowary Coast Central Highlands (Qld) Charters Towers
 Cherbourg Cloncurry Cook Croydon Diamantina Doomadgee
 Douglas Etheridge Flinders (Qld) Fraser Coast Gladstone Gold
Coast Goondiwindi Gympie Hinchinbrook Hope Vale Ipswich Isaac
 Kowanyama Livingstone Lockhart River Lockyer Valley Logan
Longreach Mackay McKinlay Mapoon Maranoa Mareeba Moreton
Bay Mornington Mount Isa Murweh Napranum Noosa North Burnett
 Northern Peninsula Area Palm Island Paroo Pormpuraaw Quilpie
Redland Richmond Rockhampton Scenic Rim Somerset South Burnett
 Southern Downs Sunshine Coast Tablelands Toowoomba Torres
Torres Strait Island Townsville Weipa Western Downs Whitsunday
Winton Woorabinda Wujal Wujal Yarrabah

Select all that apply

South Australia *

All Adelaide Adelaide Hills Adelaide Plains Alexandrina Anangu
Pitjantjatjara Yankunytjatjara Barossa Barunga West Berri Barmera
Burnside Campbelltown (SA) Ceduna Charles Sturt Clare and Gilbert
Valleys Cleve Coober Pedy Copper Coast Elliston Flinders Ranges
Franklin Harbour Gawler Goyder Grant Holdfast Bay Kangaroo Island
 Karoonda East Murray Kimba Kingston (SA) Light Lower Eyre Peninsula
 Loxton Waikerie Maralinga Tjarutja Marion Mid Murray Mitcham
Mount Barker Mount Gambier Mount Remarkable Murray Bridge Naracoorte
Lucindale Northern Areas Norwood Payneham and St Peters Onkaparinga
Orroroo Carrieton Peterborough Playford Port Adelaide Enfield Port Augusta
 Port Lincoln Port Pirie Prospect Renmark Paringa Robe Roxby
Downs Salisbury Southern Mallee Streaky Bay Tatiara Tea Tree Gully
 Coorong Tumby Bay Unley Victor Harbor Wakefield Walkerville
 Wattle Range West Torrens Whyalla Wudinna Yankalilla Yorke
Peninsula Unincorporated SA

Select all that apply

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Tasmania *

- All Break O'Day Brighton Burnie Central Coast (Tas.) Central Highlands (Tas.) Circular Head Clarence Derwent Valley Devonport Dorset Flinders (Tas.) George Town Glamorgan-Spring Bay Glenorchy Hobart Huon Valley Kentish King Island Kingborough Latrobe (Tas.) Launceston Meander Valley Northern Midlands Sorell Southern Midlands Tasman Waratah-Wynyard West Coast West Tamar

Select all that apply

Victoria *

- All Alpine Ararat Ballarat Banyule Bass Coast Baw Baw Bayside (Vic.) Benalla Boroondara Brimbank Buloke Campaspe Cardinia Casey Central Goldfields Colac Otway Corangamite Darebin East Gippsland Frankston Gannawarra Glen Eira Glenelg Golden Plains Greater Bendigo Greater Dandenong Greater Geelong Greater Shepparton Hepburn Hindmarsh Hobsons Bay Horsham Hume Indigo Kingston (Vic.) Knox Latrobe (Vic.) Loddon Macedon Ranges Manningham Mansfield Maribyrnong Maroondah Melbourne Melton Merri-bek Mildura Mitchell Moira Monash Moonee Valley Moorabool Mornington Peninsula Mount Alexander Moyne Murrindindi Nillumbik Northern Grampians Port Phillip Pyrenees Queenscliffe South Gippsland Southern Grampians Stonnington Strathbogie Surf Coast Swan Hill Towong Wangaratta Warrnambool Wellington West Wimmera Whitehorse Whittlesea Wodonga Wyndham Yarra Yarra Ranges Yarriambiack Unincorporated Vic

Select all that apply

Western Australia *

- All Albany Armadale Ashburton Augusta Margaret River Bassendean Bayswater Belmont Beverley Boddington Boyup Brook Bridgetown-Greenbushes Brookton Broome Broomehill-Tambellup Bruce Rock Bunbury Busselton Cambridge Canning Capel Carnamah Carnarvon Chapman Valley Chittering Claremont Cockburn Collie Coolgardie Coorow Corrigin Cottesloe Cranbrook Cuballing Cue Cunderdin Dalwallinu Dandaragan Dardanup Denmark Derby-West Kimberley Donnybrook-Balingup Dowerin Dumbleyung Dundas East Fremantle East Pilbara Esperance Exmouth Fremantle Gingin Gnowangerup Goomalling Gosnells Greater Geraldton Halls Creek Harvey Irwin Jerramungup Joondalup Kalamunda Kalgoorlie-Boulder Karratha Katanning Kellerberrin Kent Kojonup Kondinin Koorda Kulin Kwinana Lake Grace Laverton Leonora Mandurah Manjimup Meekatharra Melville Menzies Merredin Mingenew Moora Morawa Mosman Park Mount Magnet Mount Marshall Mukinbudin Mundaring Murchison Murray Nannup Narembeen Narrogin Nedlands Ngaanyatjaraku Northam Northampton Nungarin Peppermint Grove Perenjori Perth Pingelly Plantagenet Port Hedland Quairading Ravensthorpe Rockingham Sandstone Serpentine-Jarrahdale Shark Bay South Perth Stirling Subiaco Swan Tammin Three Springs Toodyay Trayning Upper Gascoyne Victoria Park Victoria Plains Vincent Wagin Wandering Wanneroo Waroona West Arthur

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Westonia Wickepin Williams Wiluna Wongan-Ballidu Woodanilling
Wyalkatchem Wyndham-East Kimberley Yalgoo Yilgarn York
Select all that apply

Site Address(es)

Provide a valid street address where your project will be undertaken - e.g. site where infrastructure will be built or service will be delivered.

If you have multiple sites, add additional rows and enter the address of each site.

If the project delivery location(s) do not correspond with specific street addresses (e.g. project will span a region or be delivered at a remote location), enter the nearest valid street address(es) or an address from where the project will be coordinated and provide additional location details in the next questions.

A site address must be a street address; do not provide a postal address, institution or building name.

Address *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Do the site address(es) entered above accurately reflect the location(s) where the project will be delivered? *

- Yes
 No

Please provide additional details to accurately describe the location(s) where the project will be delivered. *

Word count:

Must be no more than 150 words.

This may include, for example, the latitude and longitude of the activity site/s.

Application Classification

* indicates a required field

Domains

- Built domain - Those human-made assets that underpin the functioning of a community. Examples include: buildings and other structures, cities and towns and utility networks.

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- Social domain - The relationships connected by networks of communication. Examples include: individuals, families and common interest groups that form whole communities, health and wellbeing, social welfare services, social capital, emergency services.
- Natural domain - Encompasses the natural and cultural resources of the community. Examples include: ecosystems, coasts, heritage, water resources and land.
- Economic domain - The system whereby the affected community's material and service needs are met through appropriate labour and employment, business development, land use, financial resources, and interaction with the broader economy. Examples include: insurance institutions, private sector, financial institutions, public sector.

Primary Domain *

- Built
- Economic
- Natural
- Social

Select one primary domain that best aligns with the project. Descriptions of each domain can be found in section 5.1.2 of the Guidelines

Secondary Domain(s)

- Built
- Economic
- Natural
- Social

Select any additional domains that the project relates to. Leave blank if no additional domains apply

Which Primary Activity does your project best align with? *

- Infrastructure
- Other

Primary Activity Type - Infrastructure

Select one activity type that best aligns with the project. Refer to Section 5.1.2 and the Glossary in the Guidelines for further information and definitions of the four infrastructure activity types.

Infrastructure Activity Types *

- Investment in grey infrastructure
- Investment in green-blue infrastructure (including nature based solutions)
- Investment in social infrastructure
- Investment in hazard monitoring infrastructure

Select your primary activity type

Confirm project activities align with the social infrastructure definition in the Guidelines *

- Yes
- No

If No: Please select an alternate activity type. Social projects that do not involve investment in infrastructure as defined in the Guidelines (e.g. projects focused purely on service delivery or networks) may be eligible under other non-infrastructure activity types.

Primary Activity Type - Other

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Select one activity type that best aligns with the project. Refer to Section 5.1.2 and the Glossary in the Guidelines for further information.

Other Activity Types *

- Development of business cases and/or feasibility studies for future infrastructure
- Projects that support a better understanding of risk to understand and raise awareness of risk
- Projects that deliver risk reduction plans to mitigate identified risks and impacts
- Projects that strengthen representational and inclusive decision making
- Adaptation projects that improve land use planning and development practices
- Projects that build capacity and capability to improve preparedness and resilience
- Projects that enable and incentivise private investment in disaster risk reduction

Select your primary activity type

Secondary Activity type/s

Select any additional activity types that align with your project proposal. Leave blank if no additional activity types apply. Refer to Section 5.1.2 of the Guidelines for further information.

Only select activity types that have not already been selected in the preceding questions (i.e. there is no need to repeat your primary stream and activity type here).

Secondary Infrastructure Activity Types

- Investment in grey infrastructure
- Investment in green-blue infrastructure
- Investment in social infrastructure
- Investment in hazard monitoring infrastructure

Select any appropriate secondary activity type(s).

Secondary Other Activity Types

- Development of business cases and/or feasibility studies for future infrastructure
- Projects that support a better understanding of risk to understand and raise awareness of risk
- Projects that deliver risk reduction plans to mitigate identified risks and impacts
- Projects that strengthen representational and inclusive decision making
- Adaptation projects that improve land use planning and development practices
- Projects that build capacity and capability to improve preparedness and resilience
- Projects that enable and incentivise private investment in disaster risk reduction

Select any appropriate secondary activity type(s).

DRF Objectives

The objectives of the program are to:

- increase the understanding of natural disaster impacts, as a first step towards reducing the risk of future natural disaster impacts,
- increase the resilience, adaptive capacity and/or preparedness of governments, community service organisations and affected communities to future natural disasters to minimise the potential impact of natural hazards and reduce the risk of future natural disasters, and
- reduce the exposure to risk, harm and/or severity of a future natural disaster's impacts, including reducing the recovery burden for governments, cohorts at disproportionate risk, and/or affected communities.

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Select all objectives that the project will contribute to. *

- Knowledge
- Resilience
- Mitigation and Prevention

Hazard type(s) being targeted *

- Bushfire
- Flood
- Cyclone
- Thunderstorm
- Precipitation related (excluding drought)
- Wind related
- Earthquake
- Landslide
- Geohazard
- Marine (including tsunamis)
- Heatwave (Terrestrial)
- Heatwave (Marine)
- Extreme cold
- Air quality
- Environmental degradation
- Volcanic
- Space weather
- Other:

At least 1 choice must be selected.

Select all that apply. If other is selected, please specify. Refer to section 5.1.1 of the Guidelines for examples and descriptions of specific hazards that fall within each listed hazard type.

Other Hazards not listed above

Word count:

Must be no more than 20 words.

Detail any additional eligible hazards relevant to this project, noting that drought, biological and virological (including biosecurity) hazards, and cyber-attacks are ineligible.

Is the project specifically targeting any of the following groups?

- Australian Government
- Community group/non-profit
- Emergency Responders
- Families
- Farmers
- Home Owners
- Individuals
- Local Governments
- Early Childhood Education and care services
- Schools (Primary and High Schools)
- Service Providers
- Small Businesses
- State and Territory Governments

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- Students
- Universities and research institutions

Select only if applicable. Leave blank if the project is intended to benefit the general population.

Does this project seek to specifically benefit a targeted population sub-group? *

- Yes
- No

Select the population sub-groups that the project will specifically benefit *

- First Nations
- Children (aged <15 years)
- Seniors (65+ years)
- Youth (15-24 years)
- Women
- Culturally and Linguistically diverse
- People from the LGBTQIA+ community
- Individuals experiencing domestic and family violence
- Individuals experiencing homelessness, unemployment or poverty
- People with a disability
- People living with a mental health condition
- People living in regional, rural or remote locations

At least 1 choice must be selected.

Estimated size of the community or communities, including the target group(s) and any population sub-groups, that are expected to directly benefit from the project *

- 0-100 people
- 101-1,000 people
- 1,001-10,000 people
- 10,001-100,000 people
- 100,001-500,000 people
- 500,001-1,000,000 people
- 1,000,001-5,000,000 people
- >5,000,000 people

Is the project seeking funding for 'business as usual' activities as defined in the Glossary to the Guidelines? *

- Yes - if yes, the project is not eligible for DRF funding. Refer to section 5.1 of the Guidelines and the Glossary for further details.
- No - if no, provide a brief statement below outlining why the project is not business as usual - i.e. is not an activity that would ordinarily be funded by Commonwealth, state, territory or local government bodies as part of their standard capital works or essential services budgets.

Provide a brief statement below outlining why the project is not business as usual

*

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Word count:

Must be no more than 150 words.

i.e. is not an activity that would ordinarily be funded by Commonwealth, state, territory or local government bodies as part of their standard capital works or essential services budgets.

Irrespective of whether the project is place-based, if the particular interests of First Nations communities are affected by the proposed project (i.e. in ways not felt by the general population), has the project been developed in consultation with those communities? *

- Not applicable (particular interests of First Nations communities not affected)
- Yes (evidence must be provided as an attachment to the application)
- No (not developed in consultation with affected communities)

Does the project involve a service offering to Aboriginal and Torres Strait Islander people? *

- Yes - if yes, you must demonstrate how the project will ensure cultural safety in line with Closing the Gap requirements as part of your response to assessment criterion 3.
- No

Will the project deliver any co-benefits for communities? *

- Yes
- No
- Unknown

i.e. benefits that go beyond the project's intended risk reduction, resilience or knowledge outcomes, such as benefits related to insurance affordability or availability

Do the co-benefits relate to insurance affordability or availability? *

- Yes
- No
- Unknown

Provide a brief description of any expected or potential co-benefits, including their nature, quantum and the basis on which they have been determined/estimated. *

Word count:

Must be no more than 200 words.

This information should also be included in the response to assessment criterion 1 and supported by evidence, as an attachment to the application, where available.

Does the project have the potential to adversely impact a matter of national environmental significance under the Environment Protection and Biodiversity Conservation Act 1999 (Cth)? *

- Yes
- No

Note: If selecting yes, NEMA will not support proposals which include activities with the potential to adversely impact a matter of national environmental significance.

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Refer to the [Second National Action Plan](#) to assist with your response below. Select all that apply. Leave blank if none apply.

Identify any Second National Action Plan National Actions to implement the National Disaster Risk Reduction Framework Priorities that the project aligns with?

- Create consistent, accessible information, tools, guidance and programs to help everyone better understand their disaster risk and responsibilities, prepare risk mitigation plans and take appropriate action to manage their risks.
- Improve disclosure of disaster risk across all stakeholders to support a shared understanding of risk and the development of hazard risk mitigation plans
- Collaborate to harmonise and improve how data, information and research is produced, shared, tailored and used to inform effective approaches to risk reduction.
- Build evidence, intelligence and insights by integrating local knowledge and lived experience, including traditional knowledge, to inform effective decisions.
- Facilitate continuous improvement through monitoring and evaluating risk reduction activities and sharing lessons
- Create hazard mitigation plans and scale across different levels, from individual and household plans, through to community, regional, state and national plans.
- Strengthen risk-informed decision-making across all systems to address disaster risk and deliver co-benefits.
- Strengthen risk-informed land-use planning, building control systems and settlement decisions to minimise the creation of new risk and address legacy risk.
- Incorporate a range of community values into decision-making processes that acknowledge the broader benefits achievable through inclusive disaster risk reduction.
- Enable and equip decision-makers to make adaptive and agile decisions when faced with imperfect information, and in a changing risk environment.
- Strengthen the capability and capacity of individuals and communities to become leaders and make informed risk reduction decisions relevant to their local contexts.
- Facilitate greater emergency management sector professionalisation, capability and participation, including volunteerism.
- Align investment decisions with hazard risk mitigation plans and strategies at local, state, regional and national levels.
- Explicitly consider future disaster risk and betterment in investment decisions for disaster-specific and other funding streams.
- Create mechanisms for innovation, valuing resilience beyond avoided costs and showcase project results which demonstrate effective outcomes.
- Provide the environment for sustainable funding and consistent policy settings and processes to encourage the development of pipelines of investment for disaster risk reduction projects.
- Pursue innovative finance models for risk reduction initiatives, including through co-investment and public-private partnerships, to encourage greater funds towards resilience outcomes.
- Enable greater integration of disaster risk reduction into the financial system by exploring cooperation, optimising policy, regulatory frameworks, standards and guidance.
- Create spaces, opportunities and governance arrangements for inclusive and diverse community representation, participation and access to the disaster management system.
- Form and encourage meaningful partnerships and support place-based, community-led, locally-implemented, regionally coordinated approaches to disaster risk reduction, which ensure equity and inclusion across the system.
- Better align recovery and resilience activities, governance, funding, policy and processes to support betterment and long-term disaster risk reduction.
- Understand barriers and disincentives to risk reduction to ensure all in Australian society are empowered to exercise choice to reduce risk without disadvantage.

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- Strengthen mechanisms to improve cooperation and further support devolved disaster risk reduction planning and management at local and risk-appropriate regional levels.
- Better align disaster risk and related disciplines which result in similar local impacts, particularly physical climate risk mitigation and adaptation and drought, to simplify and streamline governance, plans and effort.

Select all that apply. Leave blank if none apply.

Project Logic

* indicates a required field

Project Duration *

- up to 1 year
- up to 2 years
- up to 3 years
- up to 4 years (Infrastructure projects only)
- up to 5 years (Infrastructure projects only)

Issue - Describe the underlying problem that the project is seeking to address *

Word count:

Must be no more than 100 words.

Solution/Goal - Explain how the project intends to address the problem/issue outlined above *

Word count:

Must be no more than 100 words.

Inputs - Indicate the resources you will have, subject to the project receiving Commonwealth funding and include evidence *

Word count:

Must be no more than 150 words.

Outputs - Describe the activities that are a part of your project. For example, what will have been done when the project has been completed? *

Word count:

Must be no more than 150 words.

Short to Medium-Term Outcomes *

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Word count:

Must be no more than 150 words.

Describe the short and medium-term outcomes that will be achieved once your activities are completed.

Long-Term Outcomes *

Word count:

Must be no more than 150 words.

Describe any long-term outcomes that will result once the project has been completed. This should link to your goal statement and resolve the issue in your problem statement.

Assumptions *

Word count:

Must be no more than 150 words.

Indicate what unexamined indicators you may have about how and why the project will work. This could be assumptions around the participants, engagement, activities, etc.

External Factors *

Word count:

Must be no more than 150 words.

Indicate what is outside of your control but could impact your project, e.g. political, social, cultural and geographic environments that may influence project delivery and outcomes.

Relevant risk assessment and/or risk reduction or adaptation plans *

Word count:

Must be no more than 150 words.

Identify any risk assessments and/or disaster risk reduction or adaptation plans that underpin or otherwise relate to the project.

Project Budget

* indicates a required field

All Commonwealth funding sought, co-contributions offered and activities proposed to be undertaken with these funds must comply with the DRF funding rules and eligibility criteria outlined in sections 3, 4 and 5 of the [Guidelines](#).

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Before completing this part of the form and the [DRF Round Three Indicative Budget Template](#), it is important that you familiarise yourself with relevant sections of the Guidelines, including:

- the amount of funding available and limits for different project types (section 3)
- co-contribution requirements for different Applicant types (section 3.1.1)
- allowed co-contribution types and sources (section 3.1.2)
- what funding can and cannot be used for (section 5).

Total Commonwealth funding sought (DRF Funding Amount) *

Must be a whole dollar amount (no cents).

Total Project Value *

Must be a whole dollar amount (no cents).

What is the total cost to deliver the project? This should equal the total commonwealth funding + total co-contribution from all sources.

Commonwealth funding sought or received

Will activities for which Commonwealth (DRF) funding is being sought have commenced, or be completed, before the Implementation Plan is endorsed (anticipated from early 2026)? *

- Yes
 No

Warning: If yes, the project is not eligible for DRF funding. Refer to Section 5 of the DRF Guidelines and the Glossary for further details.

Have you received Commonwealth funding from any other source (including previous DRF Rounds, but excluding DRF Round Three) for the activities described in this project proposal? *

- Yes
 No

Provide further details below for each funding source.

Funding Source	Amount (\$)	Date awarded/ received	Describe how this funding will complement and not duplicate the use of DRF funds requested in this application
----------------	-------------	---------------------------	--

			Maximum 70 words
	\$		

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Apart from any funding already received and noted above, have you sought Commonwealth funding from other sources including previous rounds of the DRF for the activities described in this project proposal? *

- Yes
- No

Provide further details below for each funding source.

Funding Source	Amount Requested (\$)	Status	Where the status is 'Pending Decision', what date is the outcome expected?
	Must be a dollar amount.		Must be a date.

Indicative Project Budget

Before entering the information in the spaces provide below, please fill out the [Indicative Budget Table](#), excel spreadsheet. **This Indicative Budget Table is a mandatory requirement for NSW applicants.**

To do this:

- Click on this link [Indicative Budget Table](#), to download the template.
- Access the the downloaded file and save it to your computer to view and add data.
- Further information on how to complete this section, can be found here: [How to Guide \(NEMA\)](#)
- Once you have added the required data into the budget template, save it to your computer and use the calculated fields to fill out the below, i.e. 'Project Funding Summary'.
- Upload the completed budget below in Microsoft Excel format.

Please ensure all amounts entered in the indicative project budget match those entered below.

All Historical or In-kind co-contributions require a description to be entered in Column AG of the Indicative Budget.

Please upload your completed Indicative Project Budget *

Attach a file:

Please upload in Excel format only. Please name the file eg. DRF3- - xxx - Indicative Project Budget

Co-contribution Declaration and Summary

I confirm that:

- any 'Historical Co-contributions' entered relate to funds that have already been invested since 1 July 2023;

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- any 'In-Kind Co-contributions' entered do not include historic work or staff time spent on a project; and

- descriptions have been provided for any historical and/or in-kind co-contributions entered, including how the DRF project will extend or enhance any historical investments.

*

Yes

No

Warning: If no, please refer to section 3.1.2 of the DRF Round Three Guidelines for relevant requirements. All eligibility requirements must be met in order for a project to be considered.

Co-contribution allowances and tiering

Applicants (and any delivery partners) are required to contribute towards each project. Refer to section 3.1.1 of the Guidelines for the co-contribution requirements, categories and tiering.

Eligibility for each co-contribution category is determined by the Applicant type nominated in the application form, regardless of any partners, and must be supported by evidence.

Please select the applicable co-contribution category for your project proposal. *

- First Nations organisations - at least 10 per cent of eligible project costs
- Local councils located in 'very remote' and 'remote' locations - at least 10 per cent of eligible project costs
- Other 'low rate-based' councils - at least 20 per cent of eligible project costs
- Not-for-profit organisations - at least 20 per cent of eligible project costs
- All other applicants - at least 50 per cent of eligible project costs

Minimum co-contribution towards eligible project costs

Applicant Co-contribution Details

Applicants (and any delivery partners) are required to contribute towards each project. Refer to section 3.1.1 of the [Guidelines](#) for the co-contribution requirements, categories and tiering.

Co-contributions can include, but are not limited to:

- a financial (cash) contribution provided at the time of project commencement;
- in-kind contributions, such as wages directly attributable to the delivery of the project, and/or supplies, materials, and specific equipment required to execute the project:
 - If it is not possible for a Lead Agency or Applicant to provide a financial co-contribution, they can instead provide an in-kind contribution. In-kind contributions can be based on existing resources, but cannot include historic work or staff time spent on a project. The Applicant must appropriately value and provide details of any proposed in-kind contribution in the project budget.
- funds the Lead Agency or Applicant has already invested in a program or project on or any time after 1 July 2023 (historical investments), only where the Australian Government's contribution from the DRF is expected to extend or enhance that program or project subject to alignment with the DRF Objectives. The Australian Government will not fund project cost overruns.
 - No more than 50 per cent of the required co-contribution amount can be derived from historical investments.

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- Where historical investments form part of a co-contribution, the Applicant must clearly identify this in their project budget and describe how the DRF project will extend or enhance the prior investment.

The following questions relate to co-contributions being made by the Lead Applicant. Do not include any delivery partner contributions; these will be captured separately in the next section, where applicable.

Financial component (\$) *

Do not include any delivery partner contributions; these will be captured separately in the next section, where applicable.

In-kind component (\$) *

Do not include any delivery partner contributions; these will be captured separately in the next section, where applicable.

Total co-contribution (Financial + In-kind (\$) *)

Applicant co-contribution percentage (%)

This number/amount is calculated.

Co-contribution status at the time of application submission *

- Confirmed
- In-Principle

Is the applicant a state or territory government entity? *

- Yes
- No

If yes, specify jurisdiction *

NSW Government Co-contribution Request

Under round 3, the Australian Government has introduced a tiered approach to co-contribution requirements, acknowledging the challenges some applicants faced in meeting the previous rounds 50:50 requirement. Applicants can apply for a NSW Government co-contribution towards their projects. Refer to the [DRF webpage](#) for details on the NSW co-contribution requirements

Important information

Applying for a NSW Government co-contribution may impact the progression of your application for inclusion in the NSW submission to the Australian Government. This is because once the available funding is exhausted, applications that exceed the allocation will

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no longer meet the Australian Government's co-contribution threshold requirements. Please note the following:

- This is a **competitive grant program**.
- The amount of **NSW co-contribution available** is limited.
- In-principle allocations will be determined based on project rankings until the available funding is exhausted.
- NSW Government co-contribution requests will be factored into the assessment of your application's value for money.
- The **NSW Screening Panel** will make the final decision on the allocation of NSW Government co-contribution, based on your application, reason for requesting, supporting documentation, and any other factors deemed relevant.

Are you applying for a NSW Government co-contribution? *

- Yes
 No

Please select the applicable NSW co-contribution category for your project proposal. *

- First Nations organisations - up to 5 per cent of eligible project costs
 Local councils located in 'very remote' and 'remote' locations - up to 5 per cent of eligible project costs
 Other 'low rate-based' councils - up to 10 per cent of eligible project costs
 Not-for-profit organisations - up to 10 per cent of eligible project costs
 All other applicants - up to 25 per cent of eligible project costs

NSW co-contribution is not available for projects where a State Government Entity is the lead applicant.

Amount of co-contribution requested from the NSW Government *

Must be a whole dollar amount (no cents).

NSW Co-contribution request percentage (%)

This number/amount is calculated.

Please ensure the above amount does not exceed the maximum % amount of NSW co-contribution applicable to your Applicant type.

Please provide a detailed explanation of the extenuating circumstances that prevent you and/or your delivery partners from meeting the co-contribution requirements set by the Australian Government *

Word count:

Must be no more than 300 words.

Attach any relevant documents to support your request for a NSW Government co-contribution

Attach a file:

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Delivery Partner Co-contribution(s)

Provide the following details for each delivery partner. All delivery partners must be listed and must contribute financially and/or in kind to the project.

If you are requesting a co-contribution from the NSW Government (as indicated above), please also include those details in the below table, with the delivery partner name of 'NSW RA'.

Delivery Partner Name	Financial component (\$)	In-kind component (\$)	Total co-contribution (Financial + In-kind (\$))	Co-contribution status at the time of application submission	Is the delivery partner a state or territory government entity?	If yes, specify jurisdiction
		Must be a dollar amount.				
	\$	\$	\$	<input type="radio"/> Confirmed <input type="radio"/> In-Principle	<input type="radio"/> Yes <input type="radio"/> No	

Delivery Partner Co-contribution Totals

Total Financial Components (\$)	Total In-kind Components (\$)	Total Co-contributions (Financial + In-kind (\$))	Total delivery partner co-contribution percentage (%)
\$	\$	\$	
This number/amount is calculated.	This number/amount is calculated.	This number/amount is calculated.	This number/amount is calculated.

State and territory government sources combined (Sub-total)

Based on Applicant and any Delivery Partner co-contribution details entered above, indicate the total co-contribution, financial contribution and in-kind contribution being offered by / requested from state and territory government entities involved in the project. Enter \$0 if state and territory government entities will not be contributing to the project.

Financial component (\$)	In-kind component (\$)	Total co-contribution (Financial + In-kind (\$))
Must be a dollar amount.	Must be a dollar amount.	This number/amount is calculated.

All sources combined (Total)

Based on Applicant and any Delivery Partner co-contribution details entered above, confirm the below total co-contribution, financial contribution and in-kind contribution being offered by all individuals and entities involved in delivering the project (i.e. the applicant and any delivery partners combined) is correct.

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Please ensure the total co-contribution percentage (%) is within the allowable limits for your applicant type, as per section 3.1.1 of the [Guidelines](#) and if applicable, the NSW Government co-contribution limits.

If an error message appears on any calculation fields within the form, please save progress and this should resolve the issue.

Financial component (\$)	In-kind component (\$)	Total co-contribution (Financial + In-kind (\$))	Total co-contribution percentage (%)
This number/amount is calculated.	This number/amount is calculated.	This number/amount is calculated.	This number/amount is calculated.

Please indicate whether the total co-contribution is confirmed or in-principle (note: only select 'confirmed' if **all** co-contribution sources have confirmed their respective contributions).

Co-contribution status at the time of application submission *

- Confirmed
- In-Principle

Project Funding Summary (GST Exclusive)

If an error message appears on any calculation fields within this section, please save progress and this should resolve the issue.

Total Commonwealth funding sought (DRF Funding Amount)

Amount (\$) *

Total of all co-contributions being offered

Amount (\$) *

Total project value (Total commonwealth funding + total co-contribution)

Amount (\$) *

Proportion of total project value (%) *

This number/amount is calculated.

Proportion of total project value (%) *

This number/amount is calculated.

Proportion of total project value (%) *

This figure must be 100%

Responses to Assessment Criteria

* indicates a required field

Applicants **must** address all of the following assessment criteria.

Evidence should be provided to support claims made.

The amount of detail and supporting documents (both mandatory and optional) provided should be commensurate with the project size, complexity and grant amount requested

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(e.g. greater detail would be expected in the business case and budget for a \$5 million project compared with a \$250,000 project).

Applications must achieve a score of at least 50 out of 100 (i.e. be rated suitable or highly suitable) to be considered for funding.

Criterion One - Contribution to disaster risk reduction, resilience and/or knowledge (weighted 40 per cent)

The Application and Project Proposal must demonstrate this through identifying how the project reduces disaster risk, increases resilience, adaptive capacity and/or preparedness for disasters, and/or contributes to understanding disaster risk.

This must include, at a minimum:

- the natural hazard/s the project is addressing, current and future risks posed to the target community (including consideration of climate change impacts) and how these have been assessed, or if there is limited or no existing hazard or risk information, how the project funding will contribute to increasing understanding of the hazard, level of risk and potential future disaster impacts;
- the benefits the project will deliver for the community during and beyond the term of funding, including the estimated level/s of disaster risk, resilience, and/or understanding prior to and upon conclusion of the proposed project, along with any enduring benefits (as defined in Glossary);
- how the project will avoid and manage the potential for maladaptation including any unintentionally negative social, environmental or economic outcomes; and
- for infrastructure projects, how climate change may impact the investment over its intended lifespan, and how these risks will or may be mitigated.

In addition:

- if the project seeks to improve understanding of natural hazards and disaster risk, the Project Proposal must outline how the new hazard and risk information will be shared with affected communities.
- if there are potential co-benefits associated with the project (i.e. benefits that go beyond intended risk reduction, resilience and knowledge outcomes, such as reduced insurance costs), these should be identified in the Application and supported by evidence.

The evidence provided to support this may include, but is not limited to:

- disaster risk data and modelling
- assessments by relevant experts or industry bodies
- insurance impact estimates and/or detailed engineering specifications to help with assessing any insurance co-benefits.

Response to Criterion One *

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Word count:

Must be no more than 750 words.

Criterion Two – Alignment with national and state/territory/local disaster resilience and risk reduction plans, strategies and frameworks (weighted 30 per cent)

The Application and Project Proposal must demonstrate this through identifying:

- how the project meets one or more of the DRF objectives (see section 2) and aligns with one or more of the priorities, outcomes and/or national actions identified in the Second National Action Plan; and
- how the project aligns with and/or supports delivery of any existing state, territory, local government or community disaster risk reduction or adaptation plans, policies or frameworks, or how the project will develop or contribute to development of these policies, plans or frameworks where they do not currently exist.

The evidence provided to support this may include, but is not limited to:

- relevant state, territory or local plans, policies or frameworks.

Response to Criterion Two *

Word count:

Must be no more than 750 words.

Criterion Three - Capacity, capability and resources to deliver the project (weighted 30 per cent)

The Application and Project Proposal must demonstrate this through identifying:

- the Applicant's track record managing similar projects and access to personnel and/or partners with the right skills and experience
- sound project planning to manage and complete the project, which addresses scope, implementation methodology, timeframes, budget, community consultation, and risk management
- robust consultation with and support from local government(s) and/or affected communities, including First Nations communities where relevant (see section 7.3), or compelling reasons for not having consulted
- compliance with relevant legislative requirements, government policies and industry standards, such as:
 - where Aboriginal and Torres Strait Islander people will be impacted by the project, how the project will ensure cultural safety in any service delivery?
 - where the project will affect the particular interests of Aboriginal and Torres Strait Islander people, how the project aligns with the National Agreement on Closing the Gap Priority Reforms and/or will contribute to progress against targets?

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- readiness to formally commence the project once Implementation Plans are endorsed and ability to deliver the project within the maximum project period
- value with relevant money as defined and having regard to the cost benefit considerations outlined in the Glossary, including but not limited to:
 - the extent to which the project will contribute to meeting the Program objectives and outcomes.
 - the nature (new investment vs historical investments) and amount of amount of the co-contribution relative to the amount of Commonwealth funding being sought.
 - the percentage of costs to be spent on project administration (excluding the Administration Funding provided to Lead Agencies for Program Administration Costs).
 - risks that the project or Applicant (including any of its partners) poses for NEMA and the Commonwealth.
 - why the project is not able to be funded through other potentially more appropriate sources, where applicable.

In addition, for infrastructure projects, the Application must demonstrate:

- how the infrastructure and benefits of the project will be operated and maintained into the future
- steps taken to get the project ready including:
 - the status of required regulatory and/or development approvals
 - project designs and costings
 - authority from the land or infrastructure owner to undertake the project at the nominated site(s)
 - funding contributions from all sources.

The evidence provided to support this must include, but is not limited to:

- For all project types:
 - a clear business case for the proposal, including a project plan, budget and risk management plan commensurate with the size and scale of the project
 - cost estimates prepared by a quantity surveyor or other relevant professional (e.g. actuarial or accounting advice that verifies project costs are accurate and realistic, ideally less than 12 months old) for projects valued over \$1 million, or quotes or cost estimates prepared by the Applicant (ideally less than 6 months old) for projects valued under \$1 million.

Note: all estimates must include a contingency as a separate line item (minimum of 10 per cent, but consideration of a higher contingency up to 30 per cent for projects in complex or remote delivery environments is recommended).

- In addition, for infrastructure projects:
 - a cost benefit analysis
 - copies of relevant designs and approvals (e.g. schematic plans, planning permits, development and building approvals, etc)
 - evidence that the Applicant either owns the land/infrastructure being built/upgraded upon or has the landowner's permission to use the land/infrastructure.

Response to Criterion Three *

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Word count:

Must be no more than 750 words.

Please upload a clear business case for the proposal, including a project plan, budget and risk management plan commensurate with the size and scale of the project *

Attach a file:

Please upload the cost estimates for the proposal *

Attach a file:

Cost estimates prepared by a quantity surveyor or other relevant professional (e.g. actuarial or accounting advice that verifies project costs are accurate and realistic, ideally less than 12 months old) for projects valued over \$1 million, or quotes or cost estimates prepared by the Applicant (ideally less than 6 months old) for projects valued under \$1 million. Note: all estimates must include a contingency as a separate line item (minimum of 10 per cent, but consideration of a higher contingency up to 30 per cent for projects in complex or remote delivery environments is recommended).

Responses to NSW Criteria

* indicates a required field

In addition to the Australian Government assessment criteria, the following NSW priorities will be used to determine suitable projects to be included as part of the NSW Application.

Applicants **must** address all of the following assessment criteria. Evidence should be provided to support claims made.

The amount of detail and supporting evidence provided should be relative to the project size, complexity and funding amount requested. Word limits apply to each response.

Priority 1: Leveraging Collaborations and Partnerships

The project proposal must demonstrate how effectively it incorporates a collaborative governance or partnership model by identifying:

- Any partnerships between relevant agencies, local leadership, community organisations, and members

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- Stakeholder consultation and engagement with the appropriate regional emergency management authority and/or Local Emergency Management Committee (LEMC) and/or local Aboriginal communities/leaders.

Provide details of the agencies and/or organisations involved, their roles and responsibilities, and how these partnerships or collaboration will contribute to the project's success *

Word count:

Must be no more than 500 words.

Provide details of the stakeholders that have been consulted, the feedback or input they have provided, how their involvement will improve the project's outcomes, and the specific engagement strategies that have been used *

Word count:

Must be no more than 500 words.

Examples of engagement strategies used may include workshops, surveys.

Priority 2: Addressing Local and Regional Priorities

The project proposal must demonstrate how strongly the project will contribute to addressing local and regional priorities and demonstrate that the risk treatment is both relevant and a priority for the community/region(s). This includes:

- projects that support high-risk vulnerable populations that may otherwise lack the resources to respond
- place-based strategic assessments that leverage local knowledge to deliver effective solutions for community
- strengthening the foundations for high-risk regions of NSW to 'get ready' to increase preparedness and resilience
- projects that expand on existing social assets and services in the region
- projects that enable the scaling and replication of existing program methodologies that have proven successful in other place-based contexts.

Describe how your project aligns with one or more of these identified areas *

Word count:

Must be no more than 500 words.

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Projects do not need to address all areas—some may focus on a single area, while others might address multiple areas, depending on the project's scope and objectives. Be specific about which areas your project addresses and how it contributes to the community or region.

Priority 3: Demonstrating Project Readiness

Project proposals must demonstrate how strongly an applicant can demonstrate readiness to commence the project. This includes:

- extent of co-funding secured
- evidence of planning and preparatory works for the project have been completed or are near completion
- where applicable, that the project stage to be delivered is critical to realise the benefits of previous or future project stages
- where applicable, evidence of status of the required regulatory and/or development approvals.

Note, if any of this information has already been captured in your response to the Criteria Three - Capacity, capability, and resources to deliver the project, please indicate.

Clearly demonstrate your project's readiness to commence by providing specific details related to the applicable areas listed *

Word count:

Must be no more than 500 words.

Some of the areas may not be applicable to your project i.e some projects may not require development approvals.

Please upload any relevant supporting documentation relevant to your response

Attach a file:

For example, evidence of the source and amount of co-funding secured.

Alignment to Other Plans and/or Recommendations to the NSW Flood and/or Bushfire Inquiry

If applicable, demonstrate how the project aligns with one or more of the following:

- **State Disaster Mitigation Plan (SDMP), including Get Ready NSW**
- **Disaster Adaptation Plan (DAP) Guidelines**
- **Local natural disaster risk management plans**
- **Community resilience strategies.**

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Word count:

Must be no more than 300 words.

If applicable, explain how your project responds to the recommendations from the NSW Flood and/or Bushfire Inquiries and incorporates local knowledge to meet the specific needs of affected communities

Word count:

Must be no more than 300 words.

Clearly outline the specific recommendations from the NSW Flood and/or Bushfire Inquiries that your project addresses and describe how your project integrates local knowledge and addresses the needs of the affected communities.

Attachments, Conflict of Interest and Acknowledgements

* indicates a required field

Mandatory attachment checklist

Failure to provide this information may result in an application being ruled ineligible (e.g. if evidence of entity type is not provided) or be taken into account in assessing an application (e.g. if evidence of consultation or partner support is missing in circumstances where they are required).

Please confirm that all mandatory attachments have been uploaded in the application: *

- Evidence of the applicant type (e.g. ABN, not-for-profit registration or ORIC registration) for eligibility and co-contribution purposes. Refer to section 4.21 of the Guidelines and the How to Guide for Applicants for acceptable forms of evidence.
- A completed Indicative Budget using the provided template
- A clear business case for the proposal, including a project plan, budget and risk management plan commensurate with the size and scale of the project
- Cost estimates prepared by a quantity surveyor or other relevant professional for projects valued over \$1 million, or quotes or cost estimates prepared by the Applicant for projects valued under \$1 million.

At least 4 choices must be selected.

Additionally for infrastructure projects, please upload the mandatory attachments below.

If any of the below mandatory attachments form part of your Business Case, please attach a one page document outlining where in the Business Case the required information is.

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Cost Benefit Analysis commensurate with the size and scale of the project *

Attach a file:

Copies of relevant designs and approvals (e.g. schematic plans, planning permits, development and building approvals, etc.) *

Attach a file:

Evidence that the Applicant either owns the land/infrastructure being built/ upgraded upon or has the landowner's permission to use the land/infrastructure *

Attach a file:

Please confirm the additional mandatory attachments for joint applications have been uploaded in the application: *

Letters of support from each project partner listed in the application.

At least 1 choice must be selected.

Additionally for Multi-jurisdictional/National projects, please upload the mandatory attachments below.

1. Letters of Support:

- Applicants must secure letters of support from all project partners contributing financially or in kind. These letters must outline each partner's roles, responsibilities, and contributions.
- Lead Agencies are only included as partners if they are directly contributing financially or in kind.
- The template Letter of Support is available [here](#).

2. Lead Agency Letter of Confirmation

- Applicants must obtain written confirmation from Lead Agencies in relevant states and territories that they have no objections in principle to the project being implemented in their jurisdictions, in accordance with the section 7.2.3 of the Guidelines.
- The coordinating Lead Agency must be copied into these requests and responses for visibility.
- The template Lead Agency Letter of Confirmation is available [here](#).

Please upload the additional mandatory attachments for Multi-jurisdictional/ National Projects *

Attach a file:

Please confirm that, if successful, you have or are willing to procure adequate broad-form public liability insurance and workers compensation insurance policies covering all activities associated with the project, and that these policies will be maintained with a reputable insurance company throughout the funding period *

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Yes

Please confirm the lead applicant organisation is financially viable and likely to remain so over the duration of the project? *

Yes

Optional Additional Attachments

Applicants may provide up to eight additional (optional) attachments per project in support of their applications (e.g. evidence that supports claims made against the assessment criteria). Where optional attachments are provided, Applicants must reference these in their responses to the assessment criteria and identify the document name or attachment number.

(Maximum size limit per file is 10MB.)

Please upload any additional attachments (up to a maximum of 8)

Attach a file:

A maximum of 8 files may be attached.

Name each file as "Optional 1 - Title, Optional 2 - Title..)

Conflict of Interest Declaration

Does the Applicant, any delivery partners or the Lead Agency have any interests that have the potential to compromise the performance or integrity of the DRF in relation to the assessment or delivery of this project? Conflicts may be actual or perceived. *

No

Yes

Please list any relevant interests and describe how the Applicant and Lead Agency propose to manage any potential conflicts below (add additional rows as needed).

Individual or Entity Name *

Nature of the interest/conflict *

Word count:

Must be no more than 50 words.

Proposed Management Strategy *

Word count:

Must be no more than 50 words.

Acknowledgements

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You acknowledge that you have read the DRF Guidelines and you certify that the application is complete and accurate and that you have provided claims truthfully and to the best of your abilities. Giving false or misleading information is a serious offence under the Criminal Code Act 1995 (Cth) and NEMA will investigate any false or misleading information and may exclude the application from further consideration. *

Yes

You acknowledge that the Australian Government reserves the right to refuse applications where a full co-contribution has not been provided and a waiver (full or partial) has not been sought. You also acknowledge that the Australian Government reserves the right to withdraw an offer of support for a project where the co-contribution is anticipated (i.e. offered in-principle) but not approved/confirmed prior to the signing of FFA Schedules. *

Yes

You confirm that any financial assistance previously or currently sought or provided through Commonwealth, State/Territory or other initiatives to support the project have been disclosed *

Yes

You confirm that the project is not seeking funding for a 'business as usual' activity as defined in the Glossary to the Guidelines. *

Yes

You confirm that you have declared any actual or perceived conflicts of interest or that, to the best of your knowledge, there are no conflicts of interest, and acknowledge that you must inform NEMA in writing immediately if you later identify an actual or perceived conflicts of interest. *

Yes

You confirm that you have consulted with relevant local governments, First Nations communities and other key stakeholders (e.g. local communities, delivery partners, academia) if the project has a place-based focus (i.e. practical impacts in one or more areas where those entities are impacted), or that this requirement does not apply to the project (i.e. not a place-based project)? *

Yes

NEMA, as an agency subject to the Privacy Act 1988 (Cth), is required to notify you about our collection, use and disclosure of your personal information. We do so by referring you to the NEMA Privacy Policy and the Privacy information provided in the DRF Guidelines. You acknowledge that you have read and understood this information. *

Yes

You confirm the project has not previously received funding under another NSW Government Grant funding program for the same scope of works *

Yes

You confirm the project has not previously received Commonwealth funding from other sources to undertake the same activities *

Yes

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You confirm project activities have not commenced for which Commonwealth funding is being sought, or will be completed, before Implementation Plans are endorsed *

Yes

Declaration and Authorisation

* indicates a required field

Declaration

The Applicant represents and warrants that this application has been submitted by an authorised representative of the Applicant (e.g. CEO, Chief Financial Officer, General Manager, Director, Chair of the Board, President, authorised manager etc).

Where this Application is submitted in the course of employment by a representative of any kind (e.g. authorised representative or agent) of the Applicant, you: (i) acknowledge and agree that the Applicant is deemed to be jointly and separately bound by this application; and (ii) represent and warrant that you have the authority to represent and bind the Applicant as contemplated by this provision.

By submitting this application form I hereby declare that:

- I have read and understood each of the acknowledgements, agreements, representations and warranties provided above, and that each of these are true and correct;
- All information provided including the responses to each question in the relevant sections of this application is true and correct to the best of my knowledge;
- Any information contained in this application may be disclosed to other Government agencies, staff administering the program, and to external stakeholders (including consultants, lawyers and other advisers) as part of the assessment of this application;
- I am authorised to submit this application on behalf of, and have the authority to represent and bind the Applicant;
- I understand that any false declaration may render this application ineligible/invalid; and
- All relevant conflicts of interest have been declared

Authorisation

I agree *

Yes

Name of Authorised Person *

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Must be a senior staff member, board member or appropriately authorised volunteer.

Position *

Position held in lead applicant organisation (e.g. CEO, Treasurer).

Phone number *

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Must be an Australian phone number. We may contact you to verify that this application is authorised by the applicant organisation.

Email *

Must be an email address.