

2023-24 - SSVP Single Stage Application Form - Small Grants

Form Preview

About the grant

* indicates a required field

The Supporting Spontaneous Volunteers Program is a \$5 million open competitive grant program established in response to the 2022 NSW Flood Inquiry's recommendation that the NSW Government create a program to support better coordination of community efforts to save life and property during a disaster. The Program is also informed by the NSW Government Review of Emergency Volunteering (2023).

The Program is aimed to support communities and volunteers to be better prepared, supported, coordinated and mobilised to respond to disaster events.

The target group for projects funded under the Program are Informal Volunteers who may operate as individual spontaneous volunteers or as part of an emergent group of people who come together to respond to a particular challenge.

The target End of Program Outcomes include:

- Informal volunteers are equipped to respond and can effectively use equipment and resources.
- Informal volunteers have the capability, knowledge and confidence to support community response efforts.
- Communities and informal volunteers have plans that can be effectively enacted.
- Informal volunteers understand their role and contribution in an emergency response.

The Program is administered by the NSW Reconstruction Authority (the Authority), the lead agency for disaster prevention, preparedness, recovery, and reconstruction in NSW.

Instructions for Applicants

SUBMITTING AN APPLICATION

Applicants must submit applications through SmartyGrants and refer to the [Supporting Spontaneous Volunteers Program Guidelines](#).

When completing your Application, please respond to all mandatory questions and attach all required information.

EVIDENCE REQUIREMENTS

Evidence required to be uploaded to complete this form for the following:

All Eligible Applicants

1. Minimum one (1) Letter of Support and/or Endorsement (maximum 2). Either Local Emergency Management Committee, Local Council, NSW RFS or NSW SES addressing Applicant's role in local community relevant to mobilising and managing informal volunteers.

Mandatory Registrations

1. ORIC - must attach a record of current registration.
2. Social Traders - must attach a record of current registration.

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ACNC registration is evidenced as current in the ABN Look Up feature of the SmartyGrants Application Form.

For Auspice arrangements

- 1.A letter of confirmation from the auspicings Eligible Applicant (download [Template](#) for mandatory information).

Optional documents

- 1.Evidence of volunteer management or engagement policy, procedure or equivalent documentation (limit 1 document).
- 2.Quotes evidencing reasonable costs that are not older than 3 months (maximum 3 documents).

FILE SIZE LIMIT

All files must be a maximum of 5MB each. The upload process is very simple, but requires you to have the documents saved on your computer, or on a storage device.

You need to allow enough time for each file to upload before trying to attach another file.

PROPOSAL AUTHORISATION MANDATORY REQUIREMENT

Before submitting your Application, you must ensure the relevant authorised official or delegate in your organisation has reviewed and approved the submission.

This person's details must be recorded on the Declaration and Authorisation page of the form.

To seek their authorisation you may choose to enable them access in your SmartyGrants access account or download a copy of the draft form for them to review offline.

GETTING SUPPORT

Full details on program eligibility and merit criteria are provided in the [Supporting Spontaneous Volunteers Program Guidelines](#).

If you require assistance in completing this form, please contact:

ssvp@reconstruction.nsw.gov.au

All technical enquiries, such as system access issues, must be referred directly to SmartyGrants technical support line on (03) 9320 6888 and email at:

service@smartygrants.com.au

LATE SUBMISSIONS

You must make a submission between the published opening and closing dates. Applications and/or supporting documents submitted after the closing date of **12:00pm AEDT 19 July 2024** may not be considered eligible.

The RA reserves the right to accept late applications on a case-by-case basis. A late Application will only be accepted where the RA is satisfied that the integrity of the process has not been compromised and subject to probity advice.

Application Number

This field is read only.

The identification number or code for this submission.

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Grant Program Name

This field is read only.

The program this submission is in.

Disclaimer

The Applicant acknowledges and agrees that:

- submission of this Application does not guarantee funding will be granted for any project, and the Authority expressly reserves its right to accept or reject this application at its discretion;
- it must bear the costs of preparing and submitting this application and the Authority does not accept any liability for such costs, whether or not this application is ultimately accepted or rejected; and
- it has read the Guidelines for the Program and has fully informed itself of the relevant program requirements.

Refer also to the Guidelines Section 6 Additional Information.

Use of Information

By submitting this Application Form, the Applicant acknowledges and agrees that:

- if this Application is successful, the relevant details of the project will be made public, including details such as the names of the organisation (Applicant) and any partnering organisation (state government agency or non-government organisation), project title, project description, location, anticipated time for completion and amount awarded;
- the Authority will use reasonable endeavours to ensure that any information received in or in respect of this application which is clearly marked 'Commercial-in-confidence' or 'Confidential' is treated as confidential, however, such documents will remain subject to the Government Information (Public Access) Act 2009 (NSW) (GIPA Act); and
- in some circumstances the Authority may release information contained in this application form and other relevant information in relation to this application in response to a request lodged under the GIPA Act or otherwise as required or permitted by law.

Refer also to the Guidelines Section 6 Additional Information.

Privacy Notice

By submitting this Application Form, the Applicant acknowledges and agrees that:

- the Authority is required to comply with the Privacy and Personal Information Protection Act 1998 (NSW) (the Privacy Act) and that any personal information (as defined by the Privacy Act) collected by the Department in relation to the program will be handled in accordance with the Privacy Act and its privacy policy (available at: <https://www.dpc.nsw.gov.au/privacy>);
- the information it provides to the Authority in connection with this application will be collected and stored on a database and will only be used for the purposes for which it was collected (including, where necessary, being disclosed to other Government

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agencies in connection with the assessment of the merits of an application) or as otherwise permitted by the Privacy Act;

- it has taken steps to ensure that any person whose personal information (as defined by the Privacy Act) is included in this application has consented to the fact that the Authority and other Government agencies may be supplied with that personal information, and has been made aware of the purposes for which it has been collected and may be used;
- the RA may collect personal information that may be stored and used in accordance with the [Privacy Collection Notice](#) for this Program.

Refer also to the Guidelines Section 6 Additional Information.

Certification

I confirm that I have read and understood the information above, and I have read and understood the [Supporting Spontaneous Volunteers Program Guidelines](#).

*

☐ Yes

Applicant Eligibility

* indicates a required field

Eligible Applicant Type

Eligible Applicant Types *

- ☐ NSW Local Councils
- ☐ Not-for-Profit Entity Registered with Australian Charities and Not-for-profits Commission (ACNC)
- ☐ Not-for-Profit Entity Registered with Registrar of Indigenous Corporations (ORIC)
- ☐ Social Enterprise with certification through Social Traders
- ☐ Auspiced Entity (must be auspiced by one of the above Eligible Applicant Types)

If Auspiced Entity selected, the Auspicer is not the "Applicant" but will be the contracted funding recipient if successful, on behalf of the Auspiced Entity. Note that Applicant types other than those listed above are not eligible to apply. This includes individuals, businesses, Joint Organisations of Councils and Regional Organisations of Councils are not eligible to apply.

Registration with ORIC or Social Traders

You have selected registration with ORIC or Social Traders. Please upload an official record evidencing your registration. *

Attach a file:

A maximum of 1 file may be attached.

Auspiced Entities

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If the Applicant is an "Auspiced Entity" it must be auspiced by one of the other Eligible Applicant Types.

The Unincorporated Entity will author and submit this Application and is required to provide the following additional mandatory requirements:

1. Select which Eligible Applicant Organisation is the auspisor and enter this organisation's ABN

2. Attach a letter from the auspicating Eligible Applicant confirming

- the auspice arrangement is valid and current.
- that the Eligible Applicant Organisation is not under administration or have debts owing to NSW Government (not required if NSW Local Government entity).
- must be signed by an authorised person (e.g., Manager, CEO or Board Chair) of the Eligible Applicant Organisation and must include: name, position, signature and date.
- the Eligible Applicant Organisation has read this submission and confirms it will act as the auspisor for the project if funded.
- the Eligible Applicant Organisation agrees to enter into a legally binding Funding Agreement on behalf of the Auspiced Unincorporated Entity and administer all obligations under this Agreement including payments and reporting requirements.
- the Eligible Applicant Organisation understands and agrees that any auspicating fees related to this project will only be approved if budgeted within the 10 per cent project management / grants administration limit.

If the letter does not address all six (6) criteria above, the Application may be deemed ineligible.

Organisation Name

Please use the organisation's full name. Make sure you provide the same name that is listed in official documentation such as that with the ABR, ACNC or ATO.

If you are applying as an Auspiced Entity, then you enter your organisation's name here.

Organisation name *

Organisation Name

Australian Business Number

Enter below your organisation's ABN or if your are an Auspiced Entity, you enter below the Auspisor Organisation's ABN (i.e. not your organisation's ABN if registered):

*

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN

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Entity name
ABN status
Entity type
Goods & Services Tax (GST)
DGR Endorsed
ATO Charity Type More information
ACNC Registration
Tax Concessions
Main business location

Must be an ABN.

Does the Auspiced Entity also have an Australian Business Number (ABN)? *

- ☐ Yes
- ☐ No

Enter the Auspiced Entity's ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN
Entity name
ABN status
Entity type
Goods & Services Tax (GST)
DGR Endorsed
ATO Charity Type More information
ACNC Registration
Tax Concessions
Main business location

Must be an ABN.

Select the Auspiced Entity's Organisation Type *

- ☐ Community group
- ☐ Association
- ☐ Club
- ☐ Other

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If you selected Other above, provide details of the Auspiced Entity's Organisation type *

Auspisor Confirmation

You must attach a letter from the Auspisor in accordance with the requirements in the [Supporting Spontaneous Volunteers Program Guidelines](#).

The Authority has also prepared an optional template to assist you in preparing this Letter. It includes the minimum required information to support an Eligible Application. [Click here to download the Letter Template](#).

*

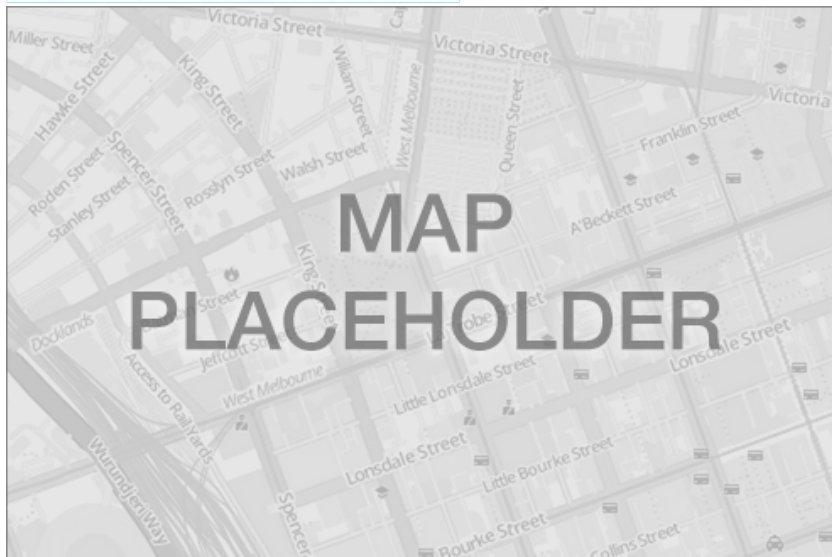
Attach a file:

Organisation Contact Details

Note: If you are applying as an Auspiced Entity, you enter your organisation's contact details here (not the Auspisor organisation).

Primary Address *

Address



Address Line 1, Suburb/Town, and State/Province are required.

Postal Address

Address

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Primary Phone Number *

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Email Address *

Must be an email address.
If you are applying as an Auspiced Unincorporated Entity, then you enter your organisation's contact details here.

Website

Must be a URL.

Primary Contact Details

Enter the details of the author of this Application. This individual can be contacted with questions about the Application.

Primary Contact Person *

Title First Name Last Name

Primary Contact Position *

Primary Contact Phone Number *

Must be an Australian phone number.

Primary Contact Other Phone Number

Must be an Australian phone number.

Primary Contact Email *

Must be an email address.

Organisation Profile Statement

Briefly describe your organisation's purpose and/or core business. *

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Must be no more than 150 words.

Note: If you are applying as an Auspiced Entity, you enter your organisation's profile here (not the Auspicor organisation).

Financial Status

Is your organisation in administration or are there debts owing to NSW Government? * *

☐ Yes

☐ No

Note: Auspiced Entities do not respond to this declaration as the Auspicor must confirm this in the Auspicor Confirmation Letter.

Ineligibility warning

Based on your responses above, your submission is ineligible. Organisations in administration or with debts owing to NSW Government are not eligible to apply under this funding.

Letter of Support

Please provide at least minimum one (1) Letter of Support and/or Endorsement (maximum 2).

Either Local Emergency Management Committee, Local Council, NSW RFS or NSW SES addressing Applicant's role in local community relevant to mobilising and managing informal volunteers.

*

Attach a file:

A maximum of 2 files may be attached.

Project Eligibility

* indicates a required field

Project Overview

Project Title *

Word count:

Must be no more than 10 words.

Provide a name for your initiative. Your title should be short but descriptive.

Description *

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Word count:

Must be no more than 200 words.

Include a brief summary of who will benefit from this initiative, what activities you will do and what outcomes you expect from your activities.

Start date *

Must be a date and no earlier than 1/9/2024.

End date *

Must be a date and no later than 30/9/2025.

Please select the duration of your Project: *

☐ Less than 6 months

☐ 6 to 12 Months

Total Project Cost

Enter below the Total Project Cost:

Total Project Cost *

What is the total budgeted cost (dollars) of your project?

Grant Amount Requested

Grant Amount *

What is the total financial support you are requesting in this application?

This is not the total Project value but the grant portion of the Project (noting co-contributions are optional).

You are reminded:

- Minimum individual grant amount requested/awarded: \$50,000 excluding GST.
- Maximum individual grant amount requested/awarded: \$100,000 excluding GST.

Applicant's Co-Contribution

While not mandatory, please enter the total co-contribution committed to this project or leave this question blank if there is no co-contribution.

Must be a dollar amount.

\$

Alignment to End of Program Outcomes

Alignment to End of Program Outcomes *

- ☐ Informal volunteers are equipped to respond and can effectively use equipment and resources.
- ☐ Informal volunteers have the capability, knowledge and confidence to support community response efforts.
- ☐ Communities and informal volunteers have plans that can be effectively enacted.
- ☐ Informal volunteers understand their role and contribution in an emergency response.

At least 2 choices must be selected.

Eligible Project Activities

Project activities *

- ☐ Equipment
- ☐ Training & Knowledge
- ☐ Planning
- ☐ Community Engagement

At least 2 choices must be selected.

The Project is a new and unfunded initiative(s). *

- ☐ Yes
- ☐ No

Only new and unfunded activities are eligible.

Ineligibility warning

Based on your responses above, your submission is ineligible. Only new and unfunded activities are eligible.

Project Location(s)

The Project will be delivered within NSW.

*

- ☐ Yes
- ☐ No

Only projects that take place in NSW are eligible for funding.

Ineligibility warning

Based on your responses above, your submission is ineligible. Only projects that take place in NSW are eligible for funding.

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List the New South Wales Local Government Area/s (LGAs) which your Project will take place (you can select a maximum of 10):

Select LGAs from list below *

Select the New South Wales region/s in which your Project will take place

NSW Project Region? *

- ☐ Central West / Orana / Far West
- ☐ Illawarra / Shoalhaven / South East
- ☐ North Coast
- ☐ New England / North West / Central Coast / Hunter
- ☐ Metro Sydney
- ☐ Riverina / Murray
- ☐ State wide
- ☐ Multi-State/Territory or National

Natural Hazard Risks

The Project seeks to address preparedness for one or more natural hazard risks:

*

- ☐ Floods
- ☐ Storms and cyclones
- ☐ Coastal hazards (erosion and inundation)
- ☐ Bush fires
- ☐ Heatwaves
- ☐ Earthquakes
- ☐ Landslides
- ☐ Tornadoes
- ☐ Tsunamis
- ☐ Other

Provide details of other type(s) of natural hazard risks: *

Word count:

Must be no more than 50 words.

Project Beneficiaries

Will First Nations communities benefit from this Project? *

- ☐ Yes
- ☐ No

How will First Nations communities benefit from this Project? *

Must be no more than 100 words.

Project Resourcing

The Project is resourced for project commencement within 30 days of execution of the funding agreement (i.e. staff recruitment activity not required to be able to commence immediately).

*

- ☐ Yes
☐ No

Ineligibility warning

Based on your responses above, your submission is ineligible. Only Projects that are resourced for project commencement within 30 days of execution of the funding agreement are eligible (i.e. staff recruitment activity not required to be able to commence immediately).

12 Month Delivery Time Period

The Project can be completed within a 12 month period or no later than 31 October 2025. *

- ☐ Yes
☐ No

Ineligibility warning

Based on your responses above, your submission is ineligible. Only Projects that will be completed within a 12 month period or no later than 31 October 2025 are eligible.

Equipment Key Activity Type

1. Projects involving the Equipment Key Activity Type must certify one of the following options for equipment purchased under the Project: Purchased equipment will be owned and managed by the Eligible Applicant and accordingly:
- Meets safety and quality standards listed in the Equipment List in Appendix B;
 - has not been procured as part of usual business by the Applicant;
 - is appropriate for the associated risk profiles of the LGA;
 - if training is required to ensure the purchased equipment is safely used, the Project addresses this under a Training & Knowledge Key Activity; and

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- the Applicant agrees to responsibility for the storage, maintenance, and any future replenishment of equipment purchased.
2. Purchased equipment will be purchased by the Eligible Applicant, meets safety and quality standards listed in the Equipment List in Appendix B, training for safely using the equipment will be delivered if required under the Training & Knowledge Key Activity, and then the equipment will be divested to another Eligible Applicant Type that:

- Will be involved in delivery of the Project;
- has agreed to responsibility for the storage, maintenance, and any future replenishment of equipment purchased; and
- has suitable asset management maturity including an asset register, capacity to store the equipment safely, and systems to safeguard against misappropriation.

If Option 2 is selected and the Project is awarded, the Applicant must disclose in a Final Report and Acquittal:

- the name of any incorporated, not-for-profit community organisation to which it divests equipment; and
- confirm that it has verified this entity has adequate asset management maturity.

Equipment purchased will be either: *

- ☐ Option 1 above
☐ Option 2 above

You can only select one option.

Training Key Activity Type

Projects involving the Training & Knowledge Key Activity Type must certify which of the following types of training it will deliver:

1. Vocational Education Training (VET) units of competency, which must be delivered by a Registered Training Organisation (RTO).
2. Training for awareness purposes only, and/or does not include units of competency training, for which an RTO is not required to deliver this training/awareness content.

For example, a local NSW Rural Fire Service (RFS) unit or NSW State Emergency Service (SES) unit that has the necessary skills in hazard specific areas may deliver training related to that skill or expertise.

Training delivered will be one or both of the following (select all that are relevant): *

- ☐ Option 1 above
☐ Option 2 above

Project Budget

Please enter the budget table below. This table contains all of the eligible expenditure cost categories (you cannot add any other categories of expenditure).

A response to each cost category is mandatory. Where you have not selected one of the Eligible Key Activity Types (minimum 2 are required to be eligible), you must enter zero \$0 (the rows cannot be deleted).

As per the Guidelines, expenditure on Admin/Project Management must not exceed 10% of total project budget.

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In "Explanatory Notes" please detail the types of costs or items to be expended under the cost category.

Co-contributions are not mandatory and do not form part of the merit-assessment of value for money. However, if the Applicant includes cash co-contributions from other Commonwealth or State grant funding programs, the proponent must certify on the submission that the Guidelines for the other grant funding source allow it to be used as a co-contribution for another grant program. Refer to the [Supporting Spontaneous Volunteers Program Guidelines](#) for further information.

Where you are not making a co-contribution to a cost category, you must enter zero \$0 (the column cannot be deleted).

Cost Category	Grant Amount (ex GST)	Co- contributions (ex GST)	Total (ex GST)	Explanatory Notes (Mandatory)
This question is read only.	Must be a dollar amount.	Must be a dollar amount.	This number/amount is calculated.	Must be no more than 50 words.
Equipment	\$	\$	\$	
Training & Knowledge	\$	\$	\$	
Planning	\$	\$	\$	
Community Engagement	\$	\$	\$	
Admin/Project Management (cannot exceed a maximum of 10% of total requested funding).	\$	\$	\$	
Contingency (cannot exceed a maximum of 5% of total requested funding)	\$	\$	\$	

Budget Table Eligibility Check

This amount is automatically calculated from the table above and must total the grant amount you are requesting.

If it does not match the requested grant amount, you cannot submit this Form.

\$

This number/amount is calculated.

Eligible Expenditure Declaration

I confirm that the budget complies with the expenditure eligibility rules in the Guidelines:

- A funding request that does not exceed the maximum individual grant amount and is not below the minimum individual grant amount.
- Costs for the purchase of equipment comply with the Equipment Lists in Appendix B.

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- Costs for the provision of training including stipends for participants to attend (where reasonable and quantified in the Application), facilities hire, planning and facilitation, design and publication of materials, community/ public messaging such as radio, print media and billboard space.
- Costs for other initiatives supporting volunteer and community engagement, planning and facilitation activities. This may include consultant engagements where the outputs are direct project costs.
- Project management / grant administration including technical and professional staff involved in delivery of the proposed project (cannot exceed a maximum of 10% of total requested funding).
- Agreed program signage if applicable.
- Contingency funds (cannot exceed a maximum of 5% of total requested funding)

To be deemed an Eligible Application, the budget must not include:

- Costs not aligned with the objectives of the Program and the Eligible Key Activity Types.
- Ongoing/recurrent funding that is required beyond the stated timeframe of the activities outlined in the Application.
- Funding for any ongoing or BAU staff or operational costs, including office equipment, communications legal and accounting fees and bank charges, except:
 - Costs for project management / grants administration to a maximum of 10% of grant funding.
 - Where an ongoing staff member is involved in the project and their substantive role is backfilled by a temporary employee that is funded through the grant.
- Costs relating to any insurance or liability. This includes the insurance or depreciation of equipment or storage, maintenance or replenishment costs associated with pre-existing equipment.
- Repair or replacement of existing infrastructure where there is no demonstrated benefit.
- Vehicle and office equipment leasing, unless directly related to the delivery of the Project.
- Projects that have already received full funding, or a commitment of full funding, including projects that have received funding from another source for the same purpose of the application (i.e. 'double-dipping').
- Retrospective costs, including costs incurred by the applicant and/or third parties, for work already undertaken, part completed or that will commence prior to a funding decision being made.
- Costs incurred in the preparation of an application, business case development or feasibility studies.
- Activities conducted outside of Australia.
- Overseas or interstate travel.
- Purchase of land or existing infrastructure, including costs relating to the acquisition or sub-division of land.
- Activities with the potential to adversely impact on a matter of national environmental significance under the Environment Protection and Biodiversity Conservation Act 1999 (Cth)
- Statutory fees and charges, and any costs associated with obtaining regulatory and/or development approvals.
- The payment of existing debts or budget deficits.
- Making donations, gifts or sponsorships.

This list is not exhaustive and other costs may be ineligible where the Authority determines the expenditure does not directly support the achievement of the planned outcomes of the project, or they are contrary to the objectives of the Program. You must ensure there are

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adequate funds to meet the costs of any ineligible expenditure associated with the project where applicable.

*

- ☐ Yes
- ☐ No

Ineligibility warning

Based on your responses above, your submission is ineligible. Only Projects that comply with the expenditure eligibility are eligible.

Eligible Application Declaration

I confirm that this Project complies with the additional eligibility rules in the [Supporting Spontaneous Volunteers Program Guidelines](#).

- Must not provide a private benefit, for example private use of equipment.
- Must not involve duplication of grant funding from another NSW or Australian Government grant program for the same project. This includes co-contributions from other Commonwealth or State grant funding programs must not constitute duplication of grant funding for the same Project.
- Does not constitute duplication of programs, projects or initiatives already being delivered in the community, such as SES CAT and RFS Farm Fire Units.
- Must not be core business of the organisation and its day to day activities, including supplementing, increasing or continuing ongoing service delivery.
- Must not seek retrospective funding to cover any projects already in progress or completed.

*

- ☐ Yes
- ☐ No

Ineligibility warning

Based on your responses above, your submission is ineligible. Only Projects that comply with the Application eligibility rules are eligible.

Merit Criteria

* indicates a required field

Applicants must respond to 10 short answer questions plus 3 optional questions/ attachments which equates to 90% of the total assessment score.

For more information on the Merit Criteria, refer to the [Supporting Spontaneous Volunteers Program Guidelines](#).

Criterion 1 (25%): Demonstrated organisational and resourcing capacity and capability to deliver the project

Describe your organisation's experience managing and mobilising volunteers, including whether it has a current volunteer force that could be mobilised in an emergency. *

Word count:
Must be no more than 300 words.

Describe relevant Work Health & Safety risk reporting and escalation processes your organisation has in place. *

Word count:
Must be no more than 300 words.

Upload evidence of volunteer management or engagement policy, procedure or equivalent documentation (optional).

Attach a file:

What is your organisation's experience delivering projects of a similar size and/or nature in the past specifically in this region/LGA? *

Word count:
Must be no more than 300 words.

Provide information about your project team and their experience relevant to the project. The project must be resourced for immediate commencement. *

Word count:
Must be no more than 300 words.

List the top three risks for the project and appropriate mitigations. *

Word count:
Must be no more than 300 words.

Criterion 2 (20%): Project addresses an unmet need or identified gap in the project location

What is the underlying issue that you are trying to address in the project location? Who is affected by it? What are the root causes? You must clearly summarise how and why the issue is not currently being addressed. *

Word count:
Must be no more than 300 words.

Summarise the background information and evidence that supports the need for this specific project in the project location to address the risks you have evidenced. *

Word count:
Must be no more than 300 words.

Criterion 3 (20%): Project has a clear impact and outcomes that are aligned to the Program Objective

How will your Project achieve the End of Program Outcomes you have selected? *

Word count:
Must be no more than 300 words.

Criterion 4 (15%): Represents value for money

On Page 3 of this Application Form you provided the Project Budget.

You now have the option to upload quotes evidencing reasonable costs that are not older than 3 months.

Alternatively, you can skip this question.

There is a maximum of three uploads allowed.

Attach a file:

A maximum of 3 files may be attached.

You also have the option to provide a summary of budget assumptions to support costs in the budget table.

Word count:
Must be no more than 300 words.

Criterion 5 (10%): Evidences the prevalence and severity of local natural hazard risks

Provide information on the identified local natural hazard risk(s) in your community. This could consider the prevalence and severity of the hazard, as well as the exposure to the hazard and the vulnerability of the community. *

Word count:

Must be no more than 300 words.

Risk is widely recognised as being the result of the interaction of the: (1) severity and frequency of a hazard. (2) numbers of people and assets exposed to a hazard. (3) vulnerability, or susceptibility, of those people and assets to damage. It is therefore possible to reduce risk by managing the components that determine risk – hazard, exposure, and vulnerability.

Declaration and Authorisation

* indicates a required field

Declaration

The Applicant represents and warrants that this application has been submitted by an authorised representative of the Applicant (e.g. CEO, Chief Financial Officer, General Manager, Director, Chair of the Board, President, authorised manager etc).

Where this Application is submitted in the course of employment by a representative of any kind (e.g. authorised representative or agent) of the Applicant, you: (i) acknowledge and agree that the Applicant is deemed to be jointly and separately bound by this application; and (ii) represent and warrant that you have the authority to represent and bind the Applicant as contemplated by this provision.

By submitting this application form I hereby declare that:

- I agree for my project to be automatically considered in other NSW funding programs;
- I have read and understood each of the acknowledgements, agreements, representations and warranties provided above, and that each of these are true and correct;
- All information provided including the responses to each question in the relevant sections of this application is true and correct to the best of my knowledge;
- Any information contained in this application may be disclosed to other Government agencies, staff administering the program, and to external stakeholders (including consultants, lawyers and other advisers) as part of the assessment of this application;
- I am authorised to submit this application on behalf of, and have the authority to represent and bind the Applicant;
- I understand that any false declaration may render this application ineligible/invalid;
- All relevant conflicts of interest have been declared; and
- I have read and understood the [Privacy Collection Notice](#).

Please check the box below if you do not wish to be added to the mailing list for ongoing and future grant promotion by the Authority:

☐ I do not wish to receive ongoing and future grant promotion by the RA

Authorisation

I agree *

☐ Yes

2023-24 - SSVP Single Stage Application Form - Small Grants

Form Preview

Name of Authorised Person *

Title

First Name

Last Name

Must be a senior staff member, board member or appropriately authorised volunteer

Position *

Position held in applicant organisation (e.g. CEO, Treasurer).

Phone Number *

Must be an Australian phone number.

We may contact you to verify that this application is authorised by the applicant organisation.

Email *

Must be an email address.

Applicant Feedback

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

How did you find the online application process?

☐ Very easy

☐ Easy

☐ Neutral

☐ Difficult

☐ Very difficult

How many minutes in total did it take you to complete this application?

Estimate in minutes i.e. 1 hour is 60 minutes.

Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.